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Title : English For Accounting
Discussion : Reading

English For Accounting

English for accounting has been specifically developed for people working in accounting and finance who need English to communicate in a variety of situations with colleagues and business partners. In this short course, you will learn the language related to accounting as well as ways to achieve your goals in meetings, in presentations, on telephone, or when making.

English for accounting consists of six units, each dealing with a different area of accounting. Every unit begins with a starter, which consists of a short exercise, brainstorming, or a quiz. This is followed by dialogues, texts, and authentic documents along with a variety of exercises that enable you to learn the important vocabulary and expressions in context. There are also cross-references to the partner files at the back of the book. These provide information gap exercises in the form of role-plays and they give you the opportunity to practice the target language with a partner in realistic situations.

At the end of every unit there is an output activity, which is connected with the topic of the unit and provides opportunities for discussion. Throughout the book there are Did You Know? Boxes that give extra information about accounting and general working life in English-speaking countries. When you have finished this course, you have the opportunity to test your knowledge of the vocabulary from the units with crossword in test yourself!

At the back of English for Accounting you will find the answer key, to which you can refer to check your answers. There is also a Glossary of financial terms and transcripts of all the listening extracts.

In this book there are many units, that is unit 1 until unit 6. The units include :

Units 1 : Introduction to accounting, in this unit explain about :

- Jobs in accounting
- Accounting principles
- Creative accounting
- CPA and chartered accountant

Units 2 : Financial statements and ratios, in this unit explain about :

- Profit and loss statement
- Balance sheet
- Explaining accounts
- Ratio analysis

Units 3 : Tax Accounting, in this unit explain about :

- Tax systems
- Methods of depreciation
- Calculating tax expense
- Taxation planning

Units 4 : Auditing, in this unit explain about :

- Role of auditors
- Types of auditors
- Auditor-client relationship
- Describing graphs
- An auditor's report

Units 5 : Management accounting, in this units explain about :

- Defining management accounting
- Statement of Cash Flows
- Budgets

- The future of accounting

Units 6 : Investment, in this units explain about :

- Cross-border investments
- Different accounting practices
- Intercultural issues
- Globalization and the role of accountants

CONCLUSION :

English for accounting is part of the express series. It is the ideal quick course for anyone who needs to communicate with colleagues and clients about accounting and financial matters. It can be used to supplement a regular coursebook, on its own, as a stand-alone intensive specialist course, or for self-study. English for accounting will be a very useful reference work to have by your side at work.

So, the conclusion that English for accounting's book can help, the college student to manage a financial accounting in business world. Which is that book is important to learn by the college student, especially for international business world.